

# Policy

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**Subject:** Laundry Facilities

**Policy Number:** 2021-10

**Effective Date:** November 2, 2023

**Approved by:** NCHC Board of Directors

**Reviewed by:** NCHC General Manager

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## Purpose/Overview

Northumberland County Housing Corporation (“NCHC”) offers the use of coin operated laundry facilities in all of its apartment buildings, located on both the first and second floors.

NCHC will ensure that all tenants have equal access to and benefit from these facilities. NCHC will also ensure that the use and operation of the machines does not interfere with tenants’ reasonable enjoyment of their unit by reducing noise levels by restricting use in evenings.

NCHC will carry out proper maintenance and repair of the machines.

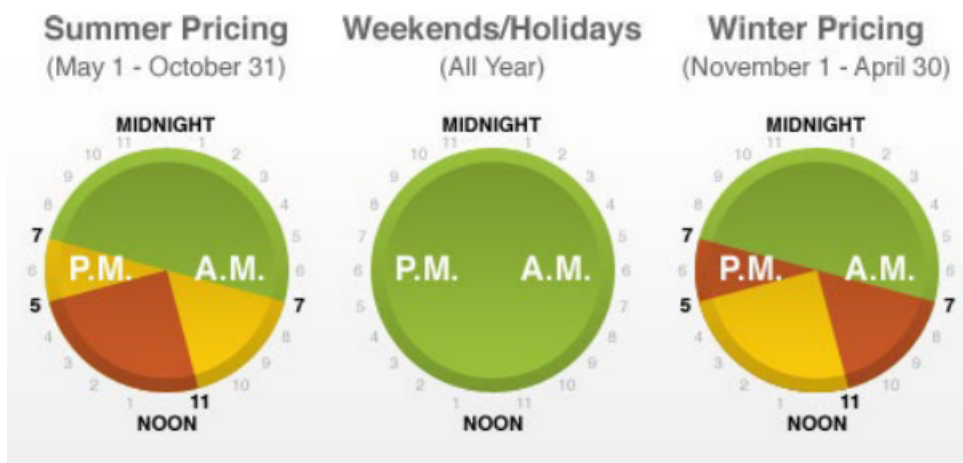
## Policy

Use of the laundry facilities is subject to the following conditions:

- Laundry facilities are for the sole use of tenants residing in the building.
- Laundry facilities are shared spaces and tenants should ensure that their use of the facilities does not interfere with other tenants’ reasonable enjoyment of their units.

- Use by outside family members and friends is strictly prohibited.
- Tenants are encouraged to launder heavily soiled loads at a commercial laundry facility offsite.
- Tenants are encouraged to complete laundry whenever possible between the hours of 7:00 a.m. and 11:00 p.m. to avoid disruptions to neighbouring units.
- Clothes left unattended are the sole responsibility of the tenant.
- All articles of clothing should be removed from the machines immediately upon completing your load.
- Follow instructions provided in laundry rooms on use of laundry supplies (i.e. detergent) to ensure the safe use of all laundry equipment.
- Washer must be wiped cleaned after use and dryers must have lint removed when finished.
- For energy conservation purposes you are asked to avoid on-peak (indicated below in red) hours if possible when completing laundry.

Time of Use chart for energy costs below.



## Procedures

Tenants are to report any machines not operating properly to maintenance at 905-372-3329 or 1-800-354-7050 ext 2356.

Violation of this policy may result in an application to end the tenancy through the Landlord and Tenant Board.

## Repealed Policy

#2008-04 Laundry Facilities

## Legislative Authority

N/A

## Cross Reference

Lease – Schedule A, section 2