



Meeting of Board of Directors Agenda

February 23, 2022

1:30 p.m. – 3:00 p.m.

Northumberland County

Zoom Video Conference

<https://us06web.zoom.us/j/83458169124?pwd=bWZmTVVPUzdIRkhFckxybUYrWVBMUT09>

Dial-in: (885) 703-8985

Meeting ID: 834 5816 9124

Passcode: 825915

- 1. Call to Order**
Gil Brocanier, Chair
- 2. Territorial Land Acknowledgement**
Gil Brocanier
- 3. Approval of the Agenda**

Recommended Motion:

“**That** the agenda for the February 23, 2022 meeting of the Northumberland County Housing Corporation Board of Directors be approved.”

- 4. Declaration of Interest**
- 5. Approval of Minutes**
Minutes of January 19, 2022

Recommended Motion:

“**That** the minutes of the January 19, 2023 meeting of the Board of the Northumberland County Housing Corporation be approved.”

- 6. Major Capital Projects Elgin Park Redevelopment Update** (attached)
Kaela Esseghaier, Project Manager, Major Capital Projects
Mark McIntosh, Manager, Major Capital Projects

Recommended Motion:

“**That** the NCHC Board of Directors receive the report regarding the Elgin Park Redevelopment Project update for information.”

7. Policy Review (attached)

Rebecca Carman
Lindsey Reed, Treasurer

Recommended Motion:

“**That** the NCHC Board of Directors receive the presented policies (‘Internal Review’, ‘Internal Transfer’, and ‘Adherence to Service Manager Directives’ for information, noting that the policies will be brought forward for approval at a future meeting as part of the full NCHC policy manual.”

8. Building Condition Audits and NCHC Strategic Asset Management Plan Update (verbal)

Rebecca Carman

Recommended Motion:

“**That** the NCHC Board of Directors receive the verbal update regarding the Building Condition Audits project and the NCHC Strategic Asset Management Plan for information.”

9. NCHC Strategic Plan – Goals 1 and 2 (attached)

Rebecca Carman

Recommended Motion:

“**That** the NCHC Board of Directors approve the proposed goals 1 and 2 as outlined in the ‘NCHC Strategic Plan – Goals 1 and 2’ document; and

Further That the Board direct staff to include goals 1 and 2 in the forthcoming NCHC Strategic Plan.”

10. Director Recruitment Update (verbal)

Rebecca Carman

Recommended Motion:

“**That** the NCHC Board of Directors receive the verbal update regarding Director Recruitment for information.”

11. New Business

Gil Brocanier

12. Move to Closed Session

Recommended Motion:

"**That** the NCHC Board of Directors proceed with the next portion of the meeting, being closed to the public at _____p.m.; and

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239 (2c) in order to address matters pertaining a proposed or pending acquisition or disposition of land by the municipality or local board and that Lisa Horne, Maddison Ellis, and Rebecca Carman remain present; and

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239 (2b) in order to address personal matters about an identifiable individual, including municipal or local board employees or tenants and that Lisa Horne, Maddison Ellis and Rebecca Carman remain present."

13. Motion to Rise and Results from Closed Session

Recommended Motion:

"**That** the NCHC Board of Directors rise from Closed Session at _____ p.m.; and

Further That the confidential resolution moved in Closed Session pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board is hereby referred to the Board for adoption; and

Further That the confidential resolution moved in Closed Session pertaining to personal matters about an identifiable individual is hereby referred to the Board for adoption."

14. Next Meeting

Wednesday, March 23, 2022

15. Adjournment

Recommended Motion:

"That the meeting be adjourned at _____ p.m."