



Meeting of Board of Directors Minutes

September 28, 2022

1:30 p.m. – 3:00 p.m.

Northumberland County

Zoom Video Conference

Board Members Present (virtual):

Chair Gil Brocanier, Cathy Borowec, Neil Ellis, Victor Fiume, Steve Gilchrist, County, Daniel Quesada-Rebolledo, Lindsey Reed, Lou Rinaldi, Anneke Russell.

Board Members Present in Person: Jennifer Moore, Councillor Gail Latchford

Board Members' Regrets: Doug Bates, County Councillor John Henderson.

Staff:

- Rebecca Carman, Housing Services Manager (Appointed by Board)
- Glenn Dees, Director of Finance / Treasurer
- Maddison Ellis, Deputy Clerk
- Cheryl Sanders, Deputy Clerk
- Bill Smith, Housing Services Operations Supervisor
- Brandon Upton, Facilities Manager
- Angie Turpin, Financial Planning Services Manager

1. Call to Order

- Chair Gil Brocanier called the meeting to order at 1:30 p.m.

2. Territorial Land Acknowledgement

Chair Gil Brocanier

3. Approval of the Agenda

Moved by: Anneke Russell

Seconded by: Steve Gilchrist

"That the agenda for the September 28, 2022 meeting of the Northumberland County Housing Corporation Board of Directors be approved."

Disposition: **Carried**

4. Declarations of Interest

- No declarations

5. Approval of Minutes

Minutes of August 31, 2022

Moved by: Neil Ellis

Seconded by: Jennifer Moore

“**That** the minutes of the August 31, 2022 meeting of the Northumberland County Housing Corporation be approved.”

Disposition: **Carried**

6. NCHC Board Meetings 2023 Schedule

Moved by: Steve Gilchrist

Seconded by: Neil Ellis

“**That** the NCHC Board of Directors approve the proposed NCHC Board meeting schedule for 2023.”

Disposition: **Carried**

7. Memo: County Council Representative Participation

- Chair Gil Brocanier provided an overview of the correspondence.

Moved by: Victor Fiume

Seconded by: Lou Rinaldi

“**That** the NCHC Board of Directors receive the ‘County Council Representative Participation’ memo for information.”

Disposition: **Carried**

8. Building Replacement Values – 2023 Renewal Direction

- Rebecca Carman discussed anticipated increases to insurance premiums and the importance of ensuring NCHC is covered for full replacement value of its buildings.

Moved by: Victor Fiume
Seconded by: Cathy Borowec

“That the NCHC Board of Directors direct staff to complete the 2023 insurance renewal ensuring that the highest building replacement value is utilized, be it the 2021 Building Condition Audit or the proposed value within the 2023 renewal package.”

Disposition: **Carried**

9. 2022 Strategic Priorities Status Update

Moved by: Anneke Russell
Seconded by: Lou Rinaldi

“That the NCHC Board of Directors receive the ‘2022 Strategic Priorities Status Update’ for information.”

Disposition: **Carried**

10. New Business

- Chair Gil Brocanier gave notice to NCHC Directors that the October 26, 2022 Board meeting will include approval of the 2023 draft budget, and that it may be a long meeting.
- Angie Turpin confirmed that she will continue to be the financial contact during the next budget meeting.
- Council representatives will still be members of the board for the October 26th meeting; however, they will be unable to attend the November 23rd meeting. New Council representatives will be appointed on December 14th.
- Lindsey Reed requested that the Board consider discussing Christmas activities. Rebecca Carman noted that this is on staff’s radar.

11. Move to Closed Session

Moved by: Gail Latchford
Seconded by: Neil Ellis

“That the NCHC Board of Directors proceed with the next portion of the meeting, being closed to the public at 1:46 p.m.; and

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239(2c) in order to address matters pertaining to a proposed or pending acquisition or disposition of land by the municipality or local

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239 (2b) in order to address two matters pertaining to personal matters about an identifiable individual, including municipal or local board employees or tenants; and

Further That Rebecca Carman, Bill Smith, Maddison Ellis and Cheryl Sanders remain present for all items.”

Disposition: **Carried**

12. Motion to Rise and Results from Closed Session

Moved by: Victor Fiume

Seconded by: Gail Latchford

"**That** the NCHC Board of Directors rise from Closed Session at 2:08 p.m.; and

Further That the three confidential resolutions moved in Closed Session regarding one property matter, and two personal matters about an identifiable individual are hereby referred to the Board for adoption.”

Disposition: **Carried**

13. Next Meeting

- Wednesday, October 26, 2022, 1:30 p.m.

14. Adjournment

- Meeting adjourned at 2:09 p.m.