

# Northumberland County Housing Corporation

## Meeting of Board of Directors Minutes

Monday, September 28, 2020

1:30 p.m. – 3:00 p.m.

Northumberland County

Zoom Teleconference

555 Courthouse Road, Cobourg, ON

Board Members Present: Chair Gil Brocanier, Victor Fiume, County Councillor John Henderson, County Councillor Gail Latchford, Jennifer Moore, Daniel Quesada-Rebolledo, Lindsey Reed, Lou Rinaldi, Anneke Russell

Board Members' Regrets: Doug Bates, Secretary Neil Ellis, Vice Chair John Hill

Staff: Rebecca Carman, Nancy MacDonald, Mark McIntosh, Kaela Esseghaier, Carl Bonitto

Guests: Barbra Anne Vaspori, Vice President, Ontario Municipal Practice Leader  
Sarah Baker, Chief Operating Officer, Housing Services Corporation  
Nick Swerdfeger, Principal, Barry Bryan Associates

### 1. Called to Order at 1:31 p.m.

### 2. Approval of the Agenda

Moved by: John Henderson  
Seconded by: Gail Latchford

“Be It Resolved That the agenda for the September 28, 2020 meeting of the Northumberland County Housing Corporation Board of Directors be approved.”

Disposition: Carried

### 3. Declarations of Interest

- No declarations

### 4. Approval of Minutes

Moved by: Jennifer Moore  
Seconded by: Gail Latchford

“Be It Resolved That the minutes of the August 24, 2020 Annual General Meeting and the minutes of the August 24<sup>th</sup> regular meeting of the Northumberland County Housing Corporation Board of Directors be approved.”

Disposition: Carried

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### 5. Elgin Park Redevelopment - Rezoning

- **Rebecca Carman**, Housing Services Manager
- **Nick Swerdfeger**, Principal, Barry Bryan Associates

- Power point presentation reviewed in detail.

### 6. Presentation from Housing Services Corporation and Marsh (insurance update)

- **Barbra Anne Vaspori**, Vice President, Ontario Municipal Practice Leader
- **Sarah Baker**, Chief Operating Officer, Housing Services Corporation

- Power point presentation reviewed in detail.

### 7. Elgin Park Redevelopment – Financing Plans

- Rebecca Carman

- Verbal update provided

### 8. Changes to 2020 Capital Plan (6 Percy Street, Colborne)

- Rebecca Carman

- Verbal update provided

### 9. NCHC Policy Review – Board Review Committee

- Rebecca Carman

Moved by: Lou Rinaldi  
Seconded by: Anneke Russell

“Be It Resolved That Lindsey Reed and County support staff review the NCHC policies and procedures.”

Disposition: Carried

### 10. Move to Closed Session

- Matters concerning tenant relations
  - Rebecca Carman and Nancy MacDonald permitted to stay for full duration of Closed Session.

Moved by: Lou Rinaldi  
Seconded by: Lindsey Reed

“Be It Resolved That the Board move into Closed Session.”

Disposition: Carried

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## 11. Motion to Return to Open Session

Moved by: Jennifer Moore  
Seconded by: Anneke Russell

“Be It Resolved That the NCHC Board return to open session at 3:07 p.m.

Disposition: Carried

## 12. Report from Closed Session

Moved by: Gail Latchford  
Seconded by: Anneke Russell

“Be It Resolved That the NCHC Board directs staff to proceed as per the discussion held in Closed Session.”

Disposition: Carried

## 13. Next Meeting

- **Wednesday, October 28, 2020**

## 14. Adjournment

Moved by: John Henderson  
Seconded by: Anneke Russell

“Be it is resolved that this meeting adjourn at 3:09 p.m.”

Disposition: Carried